

Abdelrahman Nazeh

Production Coordinator

🌐 [Contacts: c/o FilmCrew ME](#)

Summary

Professionally trained and experienced film production Coordinator with a passion for the industry. Skilled in coordinating sets, managing schedules, and executing production plans. Committed to upholding industry standards and maintaining a safe and professional work environment.

Professional Experience

2021- present

- Collaborate with project managers to create production schedules. Develop, maintain project plans with tasks and deadlines and Coordinate with different departments for project alignment
- Allocate personnel, equipment, and materials. Manage relationships with vendors and ensure timely resource delivery. Optimize resource usage for efficiency and waste reduction.
- Coordinate transportation, accommodation, and on-site facilities.
- Assist in developing and managing production budgets. Monitor expenses and work to stay within budgetary constraints.
- Develop and maintain production schedules. Address scheduling conflicts and make adjustments.

List of Jobs in Production:

• Epic Films

Movie: Dune: Part Two

Mini Series: Last Light

• Playground Studio

Commercial: ICH Promo Video

• Old School Production

Movie: The Ambush

Documantry: Rashid Rover Landing Film

• Orca & Aura Films

Commercial: Youth for sustainability

Documentary: Ma'an Human Stories

Media Coverage: Zayed Sustainability Prize 2022

Media Coverage: Zayed Sustainability Prize 2023

• Action Filmz

Commercial: Arri Trinity 2 | BE YOU

• SAY X

Commercial: ICH Promo Video

• Sofia de Fay

Treatment: Road to Riyadh

• Hanzo Films

TVC: Evian

Commercial: Infiniti QX80 Black Edition

Commercial: Audi

• Magnet Connect

Commercial: Emirates & United Airways

• GTV Media Group

Commercial: Sony Cinema Line FR7

• Banijay Prod

Reality Show: C'est La Famille

• Central Films

Commercial: Hyundai Azera Release

Skills

- Project Planning
- Budget Management
- Callsheets, scheduling and timelines
- Liaising with talent, agents, clients and all in house departments
- Film Industry Knowledge
- Software Proficiency

Education

- **Image Nation Abu Dhabi | 2023**

Workshop: Production Management

Explored the principles of production management, including budgeting, scheduling, crew management, location scouting, and logistical coordination.

- **University of Sharjah | 2018 - 2022**

BA in Mass Communication

Relevant Coursework: Media Writing - Digital Media Production - Social Media Strategies - Media Research and Analysis - Broadcast Journalism - Journalism and News Writing - Visual Communication and Design

Portfolio

Projects

https://drive.google.com/drive/folders/1nHWhQo1jDX1i7ZaR5cR7PUAbHfEgChp4?usp=drive_link

Momentary Bliss - Short Film

https://drive.google.com/file/d/1N3OCmMh2UsOoiQXexBoVCZvCAQfgV9Bh/view?usp=share_link

IMDb

<https://www.imdb.com/name/nm14543804/>