



## Professional View

Dedicated and motivated Production Runner with a passion for the entertainment industry. Eager to contribute to the success of film and television productions through excellent organizational and multitasking skills. A quick learner with a strong work ethic and a commitment to delivering high-quality results.

**Mohamed Haneefa  
Mubaseer**  
**Production Runner**  
15 Years Experience

**Mobile**  
55 353 1265

**E-Mail**  
[mubaseer2011@gmail.com](mailto:mubaseer2011@gmail.com)

**Address**  
Jumeirah, Dubai

### Skills and Strengths

Safe and Defensive Driving  
Route Planning and Navigation  
Customer Service Excellence  
Vehicle Maintenance and  
Inspection  
Time Management and  
Punctuality  
Problem-Solving and Decision-  
Making  
Communication Skills  
Adaptability and Flexibility  
Team Collaboration  
Physical Fitness

### Languages

English - Fluent  
Hindi - Fluent  
Malayalam - Fluent  
Tamil - Native  
Sinhala - Native  
Arabic - Basic

## Work Experiences

**Production Runner – Film Works – Dubai**  
Jun 2008 - Dec 2016 · 8 yrs 7 mos

### Main Duties & Responsibilities

- Assist in the coordination of daily production activities
- Manage equipment, and support the production team
- Maintain cleanliness and order on the set
- Provide general support to the production crew as needed
- Assisted in the planning and execution of various production tasks
- Coordinated transportation for cast and crew
- Managed inventory and supplies on set
- Provided administrative support to the production office
- Collaborated with various production teams on short films and independent projects
- Assisted with pre-production, production, and post-production tasks
- Ensured smooth operation on set by addressing logistical challenges

**Driver – Ambulance – Ministry of Health – Sri Lanka**  
Jul 2019 - Oct 2023 · 4 yrs 4 mos

### UAE Driving License Holder

### PERSONAL DETAILS:

**Nationality** : Sri Lanka  
**Date of Birth** : 27/11/1981  
**Marital Status** : Married  
**Gender** : Male  
**License number** : 1032593  
**Issue date** : 01/05/2006  
**expiry date** : 01/05/2026  
**Passport Number** : N9621319  
**Passport issue date** : 14/07/2022  
**Passport expiry date** : 14/07/2032

### DECLARATION

I do declare that, mentioned particulars given by me are true and correct to the best of my knowledge

**H.M.Mubaseer**